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Official Rules of Procedure

I. COMMITTEES

1. The secretariat shall decide which committees to convene for each session, at least three committees of the General Assembly (GA) have to be present at each session. All such committees shall take part to the plenary meeting of the GA.
2. The Security Council has to be present at each session but is not and should not take part to plenary meetings of the General Assembly.
3. English shall be both the official and the working language of each Committee and of the General Assembly.
4. All GA Committees will have to work Resolution by Resolution, all other committees will work Clause by Clause.

II. THE CHAIRMAN

5. The chairman shall behave accordingly to the GeMUN chairing guidelines.
6. The Chairman shall, subject to the most recent program of events, declare the opening and closing of each meeting of the committee, the adjournment of the meeting, direct its discussions, ensure observance of these rules, accord the right to speak, put questions and announce decisions. He shall rule on points of order and, subject to these rules, shall have complete control of the proceedings at any meeting and over the maintenance of order thereat. The Chairman may, in the course of the discussion of an item, decide the limitation of the time to be allowed to speakers, the limitation of the number of times each representative may speak or the closure of the debate. He may propose the suspension of the meeting or the adjournment of the debate on the item under discussion.
7. The Chairman may declare a meeting open and permit the debate to proceed when at least one quarter of the members of the committee are present. The presence of a majority of the members shall be required for any decision to be taken.
8. If the Chairman finds it necessary to be absent during a meeting or any part thereof, the Deputy Chairman shall take his place. A Deputy Chairman acting as Chairman shall have the same powers and duties as the Chairman. If any officer of the committee is unable to perform his functions, a new officer shall be appointed by the GeMUN Board of Directors, for the unexpired term.



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9. The Chairman may limit the time to be allowed to each speaker and the number of times each representative may speak on any question. When the debate is limited and a representative exceeds his allotted time, the Chairman shall call him to order without delay.

III. GENERAL BEHAVIOUR

10. The Secretary-General, or a member of the Office of the Secretary-General designated by him/her as his/her representative, may at any time make either oral or written statements to any committee or subcommittee concerning any question under consideration by it.
11. No representative may address the committee without having previously obtained the permission of the Chairman. The Chairman shall call upon speakers in an order determined by the Chairman. The Chairman may call a speaker to order if his remarks are not relevant to the subject under discussion.
12. During the discussion of any matter, a representative may rise to a point of order, and the point of order shall be immediately decided by the Chairman in accordance with these rules. A representative may appeal against the ruling of the Chairman to the Commission on Rules and Procedure, as defined in chapter X. The debate will continue and the Chairman's ruling shall stand unless overruled by the Commission. A representative rising to a point of order may not speak on the substance of the matter under discussion.
13. A representative may at any time move the closure of the debate on the item under discussion, whether or not any other representative has signified his wish to speak. Permission to speak on the closure of the debate shall be accorded only to two speakers opposing the closure, after which the motion shall be immediately put to the vote. If the committee is in favour of the closure, the Chairman shall declare the closure of the debate. The Chairman may limit the time to be allowed to speakers under this rule.
14. Proposals shall be distributed to the delegations. As a general rule, no proposal shall be discussed or put to the vote at any meeting unless copies of it have been circulated to all delegations. The Chairman may, however, permit the discussion and consideration of motions as to procedure, even though such motions have not been circulated.
15. A motion may be withdrawn by its proposer at any time before voting on it has commenced. A motion thus withdrawn, may be reintroduced by any member.



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IV. VOTING

16. Each member of the Committee shall have one vote that has to be expressed by show of placard.
17. Decisions of any Committee shall be made by a majority of the members present and voting.
18. For the purposes of these rules, the phrase "members present and voting" means members casting an affirmative or negative vote. Members which abstain from voting are considered as not voting.
19. During voting procedures note passing between members shall be suspended.
20. After the Chairman has announced the beginning of voting, no representative shall interrupt the voting except on a point of order in connection with the actual conduct of the voting. The Chairman may permit members to explain their votes, either before or after the voting. The Chairman may limit the time to be allowed for such explanations. The Chairman shall not permit the main submitter of a proposal or of an amendment to explain his vote on his own proposal or amendment.
21. If a vote is equally divided, the proposal should be regarded as rejected.
22. The Chairman is allowed to pass a proposal for "clear majority" only if the matter under discussion is an amendment or a motion, it is duty of the chairman to always enounce the votes on a resolution.
23. When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, the committee shall first vote on the amendment furthest removed in substance from the original proposal and then on the amendment next furthest removed therefrom, and so on until all the amendments have been put to the vote. Where, however, the adoption of one amendment necessarily implies the rejection of another amendment, the latter amendment shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted upon. A motion is considered an amendment to a proposal if it merely adds to, deletes from or revises part of the proposal.
24. Amendments to the second degree shall not be in order.
25. If two or more proposals relate to the same question, the committee shall, unless it decides otherwise, vote on the proposals in the order in which they have been



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submitted. The committee may, after each vote on a proposal, decide whether to vote on the next proposal.

V.RESOLUTIONS

26. Each resolution shall have one main submitter.
27. In order to debate a resolution it has to be signed by at least one fifth of the members present to the meeting. This number can be raised by the chairman.
28. Each delegation can sign a number of resolutions per topic to be decided by the chairman in accordance to the number of proposals that can be debated during the session
29. No resolution shall include either financial amounts or names of specific financial resources.
30. These rules of procedures may be amended by a decision of the panel of experts and GeMUN Secretary-General, but shall always be amended in accordance to THIMUN Rules of procedure.